

BUILDING CODE

MAIN OFFICE (302) 855-7860
MAIN OFFICE (FAX) (302) 855-7821
buildingcodeinfo@sussexcountyde.gov

INSPECTION OFFICE (302) 858-5500
buildinginspections@sussexcountyde.gov



Sussex County

DELAWARE
sussexcountyde.gov

ANDY WRIGHT
CHIEF OF BUILDING CODE

COMMERCIAL INTAKE FORM

TID: _____

TOWN: _____

FLOOD: _____

NAME OF PROJECT: _____

ADDRESS _____

Tax Map & Parcel No. _____ UNIT/LOT NO. _____

DETAILED SCOPE OF WORK: _____

ESTIMATED COST OF CONSTRUCTION _____

ALL NEW STRUCTURES MUST HAVE TWO COPIES OF A COUNTY P&Z APPROVED SITE PLAN

* COUNTY P & Z APPROVED SITE PLAN (2 SETS): YES _____ NO _____ N/A _____

* SITE PLAN WITHIN A TOWN JURISDICTION (2 SETS): YES _____ NO _____ N/A _____

* 2021 IBC COLOR CONTRASTING SEALED PLANS (2 SETS): YES / NO

* IF PROJECT IS IN A SUSSEX COUNTY SEWER DISTRICT OR AT THE AIRPORT (3 SETS): YES / NO

* COM CHECK 2018 IECC: YES / NO ELEVATOR: YES / NO

* OTHER ITEMS: YES / NO _____

CONTACT NAME: _____ POSITION: _____

CONTACT PHONE NUMBER: _____

CONTACT E-MAIL: _____

FIRE MARSHAL APPROVAL IS NEEDED PRIOR TO BUILDING PERMIT ISSUANCE



COUNTY ADMINISTRATIVE OFFICES
2 THE CIRCLE | PO BOX 589
GEORGETOWN, DELAWARE 19947